



SHREE MAHARSHI DAYANAND SARASWATI KELAVANI MANDAL SANCHALIT

SMT. C.C. MAHILA ARTS & SHETH C.N. COMMERCE COLLEGE, VISNAGAR

(Affiliated to Hemchandracharya North Gujarat University, Patan.)

Dr. M.F. Patel
M.A., Ph.D.

NAAC-REACCREDITED - "B"

Date: 18/06/2018

Minutes of the meeting

A meeting of Internal Quality Assurance Cell (IQAC) was held today in the Conference Room at 11:00 am. IQAC Coordinator Shri R. B. Shrimali proposed the name of Dr. M.F. Patel, Principal and the Chairperson to preside over the meeting. He accepted the invitation and took the Chair. In the meeting following topics/issues were discussed. resolution passed and decisions were taken:

1. IQAC Coordinator read the minutes of the previous meeting and it was confirmed and recorded.
2. Academic calendar of the institution in accordance with university calendar was finalized, list of co-curricular and extra- curricular activities were finalized.
3. Date was fixed for Orientation Programme for the newly admitted students.
4. Discussion was held and given priority to submit old AQARs.
5. Discussion was held and planning was done for various expert lectures.
6. Planning for enrollment of new students in NCC and NSS was finalized.
7. It was decided to encourage the students to have maximum participation in Inter college sports competitions.
8. The responsibility for the submission of data for AISHE has been assigned to coordinator of AISHE Dr. C.H. Patel.
9. Discussion on result of university.
10. As there was no other matter to discuss, all the members appreciated the effort of the institution and the meeting ended with vote of thanks to the Chair.

Sr. No.	Name	Designation	Signature
1	Dr. M.F. Patel	Chairperson	
2	Shri R. B. Shrimali	Coordintor	
3	Dr. M.T. Gandhi	Management Representative	
4	Shri Yogeshbhai Maniar	Industrialist	
5	Shri Niketubhai Maniar	Student Alumni	
6	Shri Chandrakantbhai Patel	Stakeholder	

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7	Shri J.G. Metiya	Associate Professor	
8	Shri M.B. Patel	Associate Professor	
9	Dr. J.M. Chaudhari	Associate Professor	
10	Shri K.K. Chaudhari	Associate Professor	
11	Dr. K.G. Judal	Associate Professor	
12	Dr. M.L. Patel	Assistant Professor	
13	Dr. C.H. Patel	Assistant Professor	
14	Dr. D.B. Chaudhari	Assistant Professor	
15	Shri R.P. Jani	Local Representative	
16	Shri M.S. Maniar	Student Alumni	

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